

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
LAKE COUNTY, OHIO

FILED

2024 SEP -9 P 1:39

IN RE:

FILINGS

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JUDGE MICHAEL DELEONE
JUDGMENT ENTRY

COMMON PLEAS COURT
LAKE COUNTY, OHIO

Whereas the Lake County Common Pleas Court, Juvenile Division, finds that filings received at the end of the business day with the Clerk's Office, especially those designated "emergency", require the immediate processing by clerk staff.

The Court further finds that these late day filings negatively impact the Clerk's Office normal end of day closing process and in the case of emergency filings may impair the ability of the Hearing Officer to adequately assess and rule on the filing **during normal business hours**. Additionally, these filings are causing overtime for court personnel, resulting in budgeting constraints.

In an effort to allow court personnel to process the filings in an efficient and timely manner, any filing must be received by 4:00 p.m. each day.

It is hereby ordered as follows:

Effective October 14, 2024, filing hours of the Lake County Common Pleas Court, Juvenile Division, are 8:00 a.m. through 4:00 p.m., Monday through Friday, excluding legal holidays.

IT IS SO ORDERED.


MICHAEL DELEONE, JUDGE